

# GSNA CONFERENCE VOLUNTEER FORM

**Please list members who are willing to volunteer at the annual conference.  
Please make sure the names submitted are names of people  
that WILL BE attending the conference.**

*(Please make as many copies of the form as you need.)*

**Please return this form to the GSNA Headquarters office by March 2, 2026.**

Name \_\_\_\_\_ County \_\_\_\_\_

Phone ( \_\_\_\_ ) \_\_\_\_\_ Fax ( \_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Days Available: ☐Thursday ☐Friday ☐Saturday (check all that apply)

Availability: ☐Mornings ☐Afternoons ☐Evening

Please Check: ☐Registration ☐Workshop Presider ☐General or Evening Entertainment Session Host/ Hostess

☐Ambassador ☐ Silent Auction

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**GSNA, 2372 Main St., Tucker, GA 30084 FAX: 770-934-8917**

**Registration Volunteer Duties:**

Registration volunteers will help give out registration packets, conference programs and tote bags at the registration desk and help direct people to the Exhibit hall and session rooms as needed. Registration volunteers may be responsible for assembling tote bag/programs during work hours.

**Conference Hostess Duties:**

Hostess are to make sure everyone gets to a seat in the general session/entertainment room, distribute handouts if there are some to distribute, control the flow of exits and entrances and to help the session go smoothly in any way they can. They should meet at the main doors of the general session room about 10-15 minutes before the session starts.

**Educational Session Presider Duties:**

Educational Session presiders will introduce the speaker, keep the session on time and complete a simple information sheet regarding attendance, and collect the completed evaluation forms.

**Entertainment Hosts/Hostesses**

Entertainment/party hostesses will direct guests to location, take event ticket if necessary, and help monitor the flow of the crowd. They should meet at the main doors or designated area of the entertainment/party location about 15 minutes before the event starts.

**Ambassadors**

GSNA Ambassadors will maintain a presence in the convention center throughout the conference and help aid guests with directions and schedule information as needed.

**Silent Auction Volunteer Duties:**

Assist with accepting items, setting up, monitoring, cashing out items in the Silent Auction room.

# 2026 TENTATIVE AGENDA

## Thursday, April 16th

- 8:00 AM -5:00 PM Exhibitor Move-in  
9:00 AM-10:30 AM GSNA Industry Advisory Board Meeting  
10:00 AM -5:00 PM Registration Open  
10:30 AM -12:00 PM Executive Board Meeting/House of Delegates Meeting  
12:00 PM -4:00 PM Silent Auction Check-in  
1:00 PM -4:00 PM Pre-con Sessions  
1:00 PM -4:00 PM Leadership Academy

## Friday, April 17th

- 8:00 - 8:45 AM Director Coffee & Conversation  
8:00 - 8:45 AM Learning Sessions  
9:00 - 11:00 AM Opening General Session featuring Marli Williams  
11:00 AM - 12:15 PM EXPO Private Showing  
11:30 AM - 12:15 PM Learning Sessions  
12:30 - 3:30 PM EXPO OPEN to ALL  
3:45 - 4:45 PM School Level Session featuring Marli Williams  
3:45 - 4:45 PM Learning Sessions for System Level  
7:00 - 10:00 PM 75th Anniversary Silver & Gold Celebration

## Saturday, April 18th

- 8:00 -9:15 AM Director's Networking Breakfast (Ticketed)  
8:30 -9:15 AM Learning Sessions  
9:30 -10:15 AM District Meeting  
10:30 AM - 1:30 PM EXPO OPEN to ALL  
1:45 -3:15 PM Learning Sessions  
3:30 -5:00 PM 2026 Legacy Awards Reception